

Dane County HOME-ARP

2025 HOME-ARP Request for Proposals (RFP)

Vendor Conference

Friday, May 3rd, 2024 at 10:00am

Virtual, Zoom Meeting



Agenda

- ▶ Recap of RFP Workshops
- ▶ HOME-ARP Funds
- ▶ 2025 RFPs Timeline
- ▶ 2025 Funding Cycle
- ▶ Scoring Evaluation Criteria
- ▶ Things HUD Wants You To Know
- ▶ Best Practices
- ▶ RFP Questions



Recap of RFP Workshop

- ▶ Apply using OpenGov platform by the Eligible Funding Category: HOME-ARP.
- ▶ Ensure the HOME-ARP units are occupied by Qualifying Populations and low-income populations
- ▶ Align your HOME-ARP rent limits as instructed in HOME-ARP notice
- ▶ Project must be in Dane County.
- ▶ Don't overestimate your production goal.
- ▶ Ensure project budget is accurate and accounts for appropriate staff costs.
 - ▶ Depending on funding requests Section 3, Davis-Bacon, and/or Build America, Buy America may apply.



HOME-ARP Funds \$1,917,059.40

Category	Amount	Grant or Loan
Supportive Services (Nonprofit)	\$285,000.00	Grant
Development of Affordable Rental Housing	\$1,617,059.40	Loan
Non-Profit Operating	\$15,000.00	Grant
Total	\$1,917,059.40	

**One time source of funds
No plans for a second round**

IMPORTANT: Lead applicant will be Housing Developer with an identified nonprofit as the Supportive Services partner (referred to as the development and service team). Only 1 application per development project.

At the time of contract, two separate contracts per development project will be issued: 1) Developer; and 2) Supportive Services Partner.



2025 RFP Timeline

CDBG & HOME	Date (Subject to Change)
RFP Issued	April 17, 2024
Vendor Conference	April 25, 2024
Addendums or supplements to the RFP posted on the Purchasing Division website	May 13, 2024
Last day to submit written inquiries (2pm CST)	May 17, 2024
Question Response Deadline (2pm CST)	May 24, 2024
Proposals Due (2pm CST)	May 31, 2024



2025 Funding Cycle

CDBG & HOME	Date (Subject to Change)
Proposals Due (2pm CST)	May 31, 2024
Presentations to Application Review Team	July 10 – 16, 2024
Preliminary funding recommendations to CDBG Commission	August 6, 2024
Public Hearing on Final funding recommendations to CDBG Commission	October 1, 2024
Approval of County Board	November/December 2024
Contract Drafting	January – March 2025
Disbursement of Funds	April 2025 (tentative)

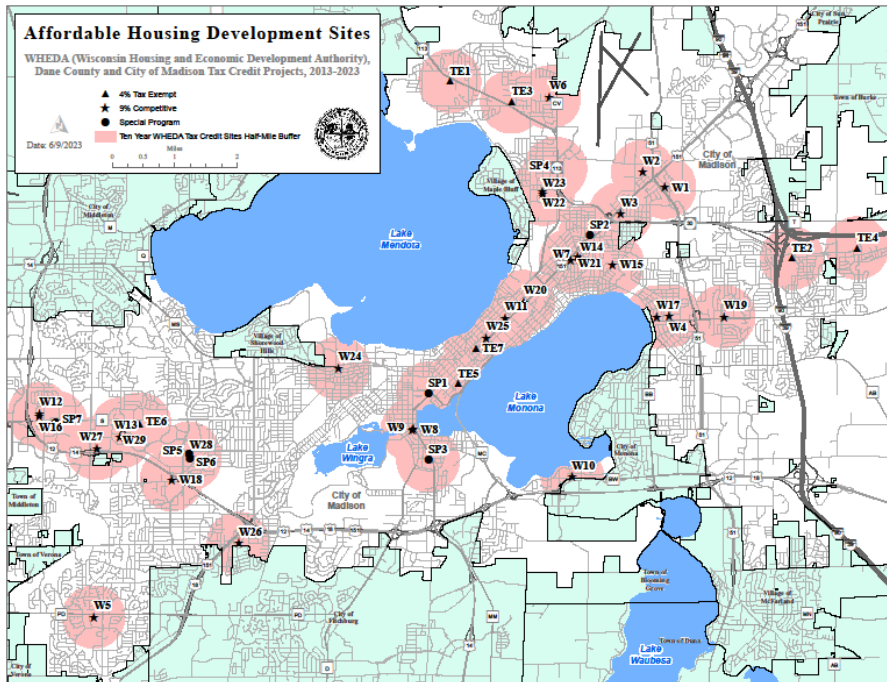


Scoring Evaluation Criteria

Application Review Criteria	
Item	Maximum Points
1. Need and Justification	30
2. Project Approach	80
3. Experience and Qualifications	20
4. Financial Information	40
5. Partnerships	15
6. Shovel-Ready	5
7. Energy Efficiency / Sustainability	5
8. Past Performance	5
TOTAL POINTS	200



Project Disbursement: Attachment A



- ▶ Project located:
 - ▶ Outside the City of Madison.
 - ▶ In Madison and more than ½ mile.
 - ▶ In Madison and more than ¼ mile.
 - ▶ In Madison and more than 1/8 mile.
 - ▶ In Madison and less than 1/8 mile.



Things HUD Wants You To Know

- ▶ Radon: Will apply to projects.
 - ▶ <https://www.hudexchange.info/news/radon-and-hud-assisted-projects-webinar-series/>
- ▶ NSPIRE: All housing units assisted with HUD funds will have to comply with new NSPIRE inspection standards that are replacing Housing Quality Standards (HQS).
 - ▶ https://www.hud.gov/program_offices/public_indian_housing/reac/nspire
- ▶ Ensure correct relocation assistance when displacement occurs
- ▶ Fraud Schemes: The Office of Inspector General (OIG) investigates potential fraud schemes (bribery, kickbacks, bid rigging, conflicts of interest) related to HUD funding.
 - ▶ The CDBG Commission is engaging in Fraud Detection training as part of their ongoing CDBG/HOME education.
 - ▶ <https://files.hudexchange.info/course-content/2019-cdbg-dr-problem-solving-clinic-days-2-and-3-active-cdbg-dr-grantees/Prevention-Fraud-Waste-Abuse-2019-CDBG-DR-Clinic-Slides.pdf>



Best Practices

- ▶ Write the application in 3rd person.
- ▶ Read all of the instructions before completing. Including word minimums and limits.
- ▶ Submit early to ensure no technical issues!!!
- ▶ Do your math correctly in the budget.
- ▶ Make sure all the appropriate documents are attached.
- ▶ Make sure all the questions are answered fully.
- ▶ Ask questions if there's anything unclear.
- ▶ Check your grammar and spelling.



RFP Questions

Questions regarding any of the RFPs or the RFP process must be submitted in OpenGov no later than May 17, 2024 at 2PM.



OPEN

HOME American Rescue Plan (HOME-ARP)

Last updated by **Addendum #1** on Apr 19, 2024 10:30 AM [See what changed](#)

Request For Proposal Human Services 95015

Project ID: 2024-CDBG-062-PR

Release Date: Wednesday, April 17, 2024 - Due Date: Friday, May 31, 2024 2:00pm

Posted Wednesday, April 17, 2024 4:42pm

All dates & times in Central Time

[Draft Response](#)

[Events RSVP](#)

[No Bid](#)

Time Remaining: 36 days, 0 hours, 14 minutes

Overview

Project Documents

Downloads

Addenda & Notices

Question & Answer

Question & Answer

Questions and clarifications about the project

Question & Answer is open. Your name and contact information will only be viewable by the agency. It will be displayed anonymously to all others viewing the project questions.

Questions are due in 22 days.

[Ask Question](#)

No questions submitted yet

Be the first to ask a question



Thank you!

Visit <https://cdbg.danecounty.gov/about/funding-opportunities> to view funding opportunities, RFP Workshop videos, and presentation slides.

